



Fairchildes Primary School

Covid-19 Contingency Plan

(Outbreak Plan)

September 2021

Why a Contingency Plan is necessary?

“The Government has made it a national priority that education and childcare settings should continue to operate as normally as possible during the COVID-19 pandemic. Measures affecting education and childcare may be necessary in some circumstances, for example:

- To help manage a COVID-19 outbreak within a setting
- As part of a package of measures responding to a Variant of Concern (VoC) or to extremely high prevalence of COVID-19 in the community
- To prevent unsustainable pressure on the NHS. “

(Contingency framework: education and childcare settings, DfE, Updated August 2021)

The information in this plan is in line with:

- DfE document Contingency Framework: education and childcare settings- update August 2021
- Croydon LA documentation and flow charts
- Fairchildes Primary School Risk Assessment.

What to do if there is a suspected case of Covid-19 in a child or staff member.

If a pupil or staff member develops symptoms, he or she must leave school immediately. If a child is waiting to be collected he/she will sit in the designated room, which will be well ventilated and cleaned thoroughly once vacated. Staff staying with the child must wear a mask and wash their hands thoroughly when the child has been sent home. Parents will be asked to take the child for a PCR test, staff members will be asked to take a PCR test. All unvaccinated staff who have been a close contact of the child/staff member will be sent home until the results of the test are back. All vaccinated staff will remain in school, but should exercise caution and, where possible, should minimise the number of contacts they have. If they are negative the staff member can return to school, if not he/she must self-isolate for 10 days, taking a test if symptoms occur.

The child/staff member with symptoms can return to school once they feel well if the test is negative.

What to do if there is a confirmed case of Covid-19.

If a child or member of staff tests positive for Covid-19 on a PCR test, NHS Test and Trace will contact close contacts. School will liaise with Test and Trace where necessary.

Fairchildes will:

- Follow the Local Authority reporting guidance, advising the Director of Public Health and the Director of Education of the relevant information.
- Ensure that the Remote Learning Policy is applied for children isolating.
- Ensure that staff who are well, but isolating, are given work to complete at home.
- Evaluate the Covid-19 risk assessment in the light of any learning from the case.
- Notify parents of children in that year group that there has been a positive case of Covid-19.
- Notify all staff that there is a case of Covid-19 at school.
- Ask vaccinated staff who have been a close contact to use the LFT tests daily during the following 10 days.

If a child or staff member is admitted to hospital with COVID-19, the head of school will report this to DfE helpline (0800 046 8687, option 1) and to the local authority. Hospitalisation could indicate increased severity of illness or a new variant of concern.

What to do if there is an outbreak of Covid-19

An escalation threshold has been met if:

- 5 children/staff, who are likely to have mixed closely, have a positive test result within a 10 day period

OR

- 10% of children/staff who are likely to have mixed closely, have a positive test result within a 10 day period.

Mixing closely includes:

- *A class or set*
- *A friendship group mixing at playtimes*
- *A sports team*
- *A group in an after-school activity*

If the escalation threshold has been met Fairchildes will:

- Notify the Director of Education and the Director of Public Health
- In collaboration with Public Health a decision will be made as whether the class/school can remain open.
- Inform the DfE and LA if a class/the school is to close.
- Implement the Remote Education Policy.
- Stop external visits
- Review the risk assessment.

If a class or year group has to close Fairchildes will:

- Deep clean the area used by the class or year group.

- Ensure that all pupils have access to a laptop and implement the Remote Access Policy.
- Ensure that a meal is sent out to all free school meal pupils.
- Ask all parents of remaining pupils to drop their children off in the playground and not to come into school.
- Ask all staff to wear masks in communal areas, unless they are exempt.
- Cancel all visits from outside agencies.
- Cancel/ postpone residential educational visits, open days, transition or taster days and live performances.

If the school has to close as the result of an outbreak at school or in the local area, Fairchildes will:

- Ensure that all pupils have access to a laptop and implement the Remote Access Policy.
- Ensure that a meal is sent out to all free school meal pupils.
- Offer places to the children of critical workers and to vulnerable pupils only.

Safeguarding

One of the school's DSL is expected to be on site at all times. In their absence the Head of School and/or Deputy Head of School will take on the DSL role.

Shielding

Should shielding be reintroduced, those on the shielded patient list will be supported to follow guidance. If this is a pupil, then the remote learning plan would be implemented. Shielding staff will be supported to work from home and measures put in place to support their wellbeing.

Useful contacts for advice:

1. Shelley Davies- Director of Education- shelley.davies@croydon.gov.uk
2. Rachel Flowers- Director of Public Health Croydon- Rachel.flowers@croydon.gov.uk
3. Covid19@croydon.gov.uk
4. Joyce Lydford- SIP- Joyce.Lydford@croydon.gov.uk
5. Early years- child.care@croydon.gov.uk
6. London Coronavirus Response Centre – LCRC@phe.gov.uk

