



Fairchildes Covid-19 Risk Assessment September 2021

Introduction:

As part of Step 4 we need to continue to act carefully and remain cautious, considering the following:





- Testing when you have symptoms.
- Isolating when positive or when contacted by NHS Test and Trace.
- Expectation that people wear face coverings in crowded and enclosed areas.
- Ventilating rooms.
- Minimising the number, proximity and duration of social contacts.




Documents used:







Government Guidance: Contingency framework: education and childcare settings (August 2021); Coronavirus: how to stay safe and help prevent the spread (August 2021); Schools COVID-19 operational guidance (August 2021); Actions for schools during the coronavirus outbreak (August 2021); Protective measures for holiday or after-school clubs and other out-of-school settings for children during the coronavirus (COVID-19) outbreak (August 2021)

School documentation; Fairchildes Contingency Plan, Remote Learning Policy, Safeguarding Policy, Catch Up Plans and Letter to Parents July 2021.

This is a working document.

Action and Responsibility	Action Plan	Actioned	Risk H/M/L
Testing - All staff	<p>All staff will test twice weekly and report the results to both school and to the NHS.</p> <p>In line with the Contingency Policy: If a pupil or staff member have any symptoms of Covid 19 they should take a PCR test. If a pupil has Covid 19 in their household or is a close contact their parents will be asked to take them for a PCR test. Positive results are sent to Croydon LA and the Public Health Croydon.</p>		M
Cleaning of the building- Site staff	<p>We will continue to have an additional cleaner at lunchtime to clean the toilets, door handles, light switches and banisters.</p>		M
Attendance of pupils – Attendance Coordinator, parents.	<p>School attendance is mandatory.</p> <p>*In most cases, parents and carers will agree that a pupil with symptoms should not attend school, given the potential risk to others. If a parent or carer insists on a pupil attending school, we can take the decision to refuse the pupil if, in our reasonable judgement, it is necessary to protect other pupils and staff from possible infection with COVID-19.</p> <p>Recording Attendance: where a child is required to self-isolate or quarantine because of COVID-19 in accordance with relevant legislation or guidance published by PHE or the DHSC they should be recorded as code X (not attending in circumstances related to coronavirus). Where they are unable to attend because they have a confirmed case of COVID-19 they should be recorded as code I (illness). *For pupils abroad who are unable to return, code X is unlikely to apply. In some specific cases, code Y (unable to attend due to exceptional circumstances) will apply.</p> <p>Attendance rewards will be reinstated from September 2021 with award nights for 100% attenders as well as a dress up day for the best attending class.</p>		
Attendance of the workforce – All Staff Head/deputy head of school.	<p>All staff should be at school.</p> <p>Fairchildes actively encourages all staff to take up the offer of the vaccination against Covid-19. This is in line with recommendation from Croydon Director of Public Health</p> <p>If a member of staff tests positive he/she must isolate, taking advice from NHS Test and Trace.</p>		M

	<p>If a member of staff is a close contact and he or she is double vaccinated he/she will be encourage to take more regular LFT.</p> <p>If a member of staff is a close contact and he or she is not double vaccinated he/she will need to undertake a 10 day isolation period. It is expected that unless he/she is ill, they will work from home.</p> <p>Pregnant and Vulnerable Staff: If staff who have been double vaccinated, and have spoken to a health professional about their personal medical circumstances, have any concerns about remaining in work in these circumstances, they should discuss this immediately with the Head of School</p>		
Social Distancing – All staff	<p>There is no longer a need for year groups to work in bubbles/pods. Classrooms maybe set up as they were previously and groups may mix.</p> <p>Parents are invited into the school building each morning and visitors welcomed.</p> <p>Should there be an outbreak (see the contingency plan) and a class or year group has to close, visitors will not be allowed in and parents will be asked to drop off/meet their child in the playground.</p> <p>If there are several cases of Covid at school from across year groups, assemblies and large group sessions will be cancelled.</p>		L
Face Masks- All staff	<p>Staff may wear face coverings around the school if they feel more comfortable doing so.</p> <p>If there is an outbreak (see Contingency Plan) staff will be asked to wear face masks in communal areas.</p>		L
Contact Tracing – Head of School	<p>Close contacts will be identified via NHS Test and Trace and education settings will no longer be expected to undertake contact tracing, this of course, unless we are asked to do so by the LA! NHS Test and Trace will work with the positive case and/or their parent to identify close contacts. Contacts from a school setting will only be traced by NHS Test and Trace where the positive case and/or parent specifically identifies the individual as being a close contact. This is likely to be a small number of individuals who would be most at risk of contracting COVID-19 due to the nature of the close contact. Individuals are not required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19, and any of the following apply: they are fully vaccinated, they are below the age of 18 years and 6 months, they have taken part in or are currently part of an approved</p>		L

	<p>COVID-19 vaccine trial, they are not able to get vaccinated for medical reasons. Instead, they will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to take a PCR test.</p> <p>In line with the school Contingency Plan we will inform parents if there is a case of Covid-19 in their child's classroom.</p>		
Effective Infection Protection and Control – Site Staff, All staff	<ol style="list-style-type: none"> 1. Ensure good hygiene for everyone Hand hygiene: frequent and thorough hand cleaning should now be regular practice. We will continue to ensure that pupils clean their hands regularly. This can be done with soap and water or hand sanitiser. 2. Respiratory hygiene: the 'catch it, bin it, kill it' approach continues to be very important. 3. Classrooms and shared spaces must be well ventilated. All rooms must have an open window. 		L
Waiting Area – Site Staff	If child shows symptoms of Covid 19 during the school days and parents are not able to collect the child immediately. He/she will be taken to the waiting room with an adult who will wear PPA. Windows will be open and the room deep cleaned once the child has left.		M
Singing and performances- All teachers	Choirs, singing and live performances will resume from September 2021. However, should there be an outbreak (see The Contingency Plan) such activities will be cancelled.		M
Trips- All teachers	School trips will resume from September 2021 and managed in line with this risk assessment and the risk assessment of the destination.		L
School Dinners – School Cook	Any child who is eligible for FSM will be given a hot meal from day one of their isolation. Siblings will take the lunch home. If there is not a sibling the meal will be delivered.		
Remote Learning- class teacher	All children isolating will be offered a PC to allow them to access Google Classroom. Google classroom work will be set from day one of isolation. (See the Remote Access Policy)		

Schools, Colleges and Early Years Settings September 2021

Flowchart 1: CASES. What to do if there is a suspected or confirmed case of COVID-19 in an education setting

Updated: 1 September 2021

Pupil or staff member develops symptoms of COVID-19 at home (fever > 37.8 OR continuous cough OR loss of taste and / or smell)

Suspected case, household and support bubble members:

- Suspected case must get tested immediately. In exceptional circumstances schools may provide a [home test kit](#).
- Suspected case, and adults who are not fully vaccinated should [self-isolate](#) until the result of the PCR test result is known
- Under 18 years olds and 18 year olds plus six months do not need to self isolate

Settings include: schools, colleges, early years settings and universities

Staff includes: teaching, support, catering, transport, office, visiting support staff e.g. therapists, health visiting team, immunisation team.

PCR Test Negative

- If the test is negative pupil or staff member can return when well
- Non vaccinated close contacts stop isolating

What is the PCR test result?

PCR Test Positive

Pupil or staff member develops symptoms of COVID-19 in setting (fever > 37.8 OR continuous cough OR loss of taste and / or smell)

Setting on the day:

- [Isolate pupil](#) within the setting until collected.
- Send home suspected case.
- Send home adults close contacts who are not fully vaccinated
- [Clean the area](#) after suspected case has left.
- Inform school transport service where relevant passenger.transport@croydon.gov.uk

SETTINGS:

1. For all cases using the template on page three to inform:
 - Croydon Director of Education shelley.thompson@croydon.gov.uk, Director of Public Health Rachel.Flowers@croydon.gov.uk and andrew.fletcher@croydon.gov.uk
 - Your school link advisor or Early years contact - llia.sanderson@croydon.gov.uk
2. Any concerns contact DfE for advice on 0800 046 8887
3. Special schools should contact LCRC for all cases
4. If you have had two cases, or more please follow Flow Chart 2.

CONFIRMED CASES:

- [Must complete](#) 10 days self-isolation.
- After 10 days, if well pupil or staff member can return to the education setting.
- **Unvaccinated close contacts** must complete 10 days self-isolation.
- After 10 days unvaccinated close contacts can return if well and no one in their household has COVID-19 symptoms



Key Infection control and outbreak management points – See here for [FAQs](#) and [Appendix A](#) for more detail

Contingency plans

- Update the risk assessments and contingency plans for when threshold levels are reached

LFD Testing twice weekly ([See here](#))

- It is strongly recommended that all staff and secondary school pupils two weekly LFD testing. (LFD testing is not mandatory, but is strongly encouraged)
- Staff and children with a positive LFD should self isolate and must have a PCR test within two days.

Face coverings

- The Director of Public Health, Rachel Flowers, strongly recommends that as a minimum staff and pupils in secondary schools wear face coverings in corridors and communal areas

Handwashing

- Frequent handwashing is as important as ever

Ventilation

- Keep all spaces well ventilated

Cleaning

- Keep to the same enhanced cleaning regimes

Vaccination

- Encourage staff and eligible pupils to get vaccinated

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Flowchart 2: 2 or more confirmed COVID-19 cases in an education setting

Updated: 1 September 2021

2+ confirmed cases in education setting within 10 days

NO

Follow advice in flow chart 1

YES

Escalation threshold met?

Thresholds for most education and childcare settings

- 5 children, pupils, students or staff, who are likely to have mixed closely, PCR test positive for COVID-19 within a 10-day period
- or 10% of children, pupils, students or staff who are likely to have mixed closely PCR test positive for COVID-19 within a 10-day period

Special schools, residential settings and settings that operate 20 or fewer children, pupils, students at one time

- 2 children, pupils, students and staff, who are likely to have mixed closely, PCR test positive for COVID-19 within a 10-day period

NO

Inform:

- llia.sanderson@croydon.gov.uk
- Croydon Director of Education shelley.thompson@croydon.gov.uk
- Director of Public Health Rachel.Flowers@croydon.gov.uk and andrew.fletcher@croydon.gov.uk
- Your school link advisor or Early years contact - llia.sanderson@croydon.gov.uk



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Early Years

- A childminder minding children, including their own
- A nursery class
- A friendship group who often play together
- Staff and children taking part in the same activity session together

Wraparound Care

- A private tutor or coach offering one-to-one tuition to a child, or to multiple children at the same time
- Staff and children taking part in the same class or activity session together
- Children who have slept in the same room or dormitory together

What is considered to be mixing closely?

Further education

- Practical courses that require close hands-on teaching, such as hairdressing and barbering
- Students who have played on sports teams together
- Students and teachers who have mixed in the same classroom

Schools

- A form group or subject class
- A friendship group mixing at break times
- A sports team
- A group in an after-school activity

