



FAIRCHILDES  
ACADEMY  
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TRUST

# Monks Orchard Primary School

## COVID-19 Outbreak Plan

September 2021

### Introduction

“The government has made it a national priority that education and childcare settings should continue to operate as normally as possible during the COVID-19 pandemic.

Measures affecting education and childcare may be necessary in some circumstances, for example:

- to help manage a COVID-19 outbreak within a setting
- if there is extremely high prevalence of COVID-19 in the community and other measures have failed to reduce transmission
- as part of a package of measures responding to a Variant of Concern (VoC)

All education and childcare settings should have outbreak management plans (sometimes called contingency plans) outlining how they would operate if any of the measures described in this document were recommended for their setting or area. This includes how they would ensure every child, pupil or student receives the quantity and quality of education and care to which they are normally entitled.”

*(Contingency framework: education and childcare settings, DfE, Updated 25 June 2021)*

### Possible case of COVID-19

Any child or member of staff with symptoms of COVID-19 (currently; high temperature over 37.8 degrees Celsius, new continuous cough, and/or loss of, or change to, sense of smell or taste).

- Any child or member of staff displaying symptoms, must be asked to isolate immediately, for 10 days, and testing must be arranged.

### Confirmed case of COVID-19

Any child, young person or staff member with laboratory confirmed diagnosis of COVID-19.

If there is one case identified in school, the following steps will be taken, in line with the latest guidance:

- liaise with Public Health and/or NHS Test and Trace, passing on the relevant information
- follow Local Authority reporting guidance
- those in close contact may be asked to isolate by NHS Test and Trace
- school COVID-19 Risk Assessment to be evaluated in light of any learning from new case

### Outbreak of COVID-19

- Five or more confirmed cases of COVID-19 among children, young people or staff in the setting within 14 days, and one of the following:
- Direct exposure is identified between at least 2 of the test-confirmed cases in that setting (for example under one metre face to face, or spending more than 15 minutes within 2 metres) during the infectious period of one of the cases.
- When there is no sustained local community transmission, i.e. absence of an alternative source of infection outside the setting for the initially identified case

-OR-

- An overall increase in sickness absence reporting where parents/ carers report illness with suspected COVID-19 (but where no tests have been done or results are available).

Should an outbreak be identified the following steps will be undertaken:

- liaise with Public Health and/or NHS Test and Trace, passing on the relevant information
- follow LA guidance for notification
- in collaboration with Public Health, a decision will be made as to whether school can remain open
- DfE will be informed if the school is to close
- LA will be informed if the school is to close
- Remote Education Policy will be implemented
- external visits to the school will stop until deemed safe
- school COVID-19 Risk Assessment will be evaluated in light of any learning from new cases

### **Attendance Restrictions**

If some attendance restrictions are needed, high-quality remote learning will be provided for all students well enough to learn from home. On-site provision will in all cases be retained for vulnerable children and the children of critical workers.

### **Safeguarding**

The school's DSL (Assistant Headteacher, Inclusion Manager) is expected to be on site. In their absence the Headteacher and/or Deputy Headteacher will take on the DSL role. If all three are absent the responsibility for safeguarding will pass to the Executive Headteacher, who may delegate responsibility to a DSL from another Trust school.

### **Meals**

Meals will continue to be provided for those on site. Those in receipt of free school meals who are not on site will either be provided with food parcels for the time the pupil is isolating, or the school is restricting attendance.

If the kitchen is closed, vouchers will be provided.

### **Remote Learning**

If individual, or groups of, children are required to isolate, or if attendance restrictions are introduced, the school's Remote Education Policy will be applied.

### **IT Access**

Part of the wellbeing calls will be to monitor IT provision and pupil access to the remote learning so that support can be given as required.

If a child is identified as requiring a device, these will be available to be collected from school or, if there is prior warning, they will be distributed prior to class/school closures.

### **Shielding**

Should shielding be reintroduced, those on the shielded patient list will be supported to follow guidance. If this is a pupil, then the remote learning plan would be implemented. Shielding staff will be supported to work from home and measures put in place to support their wellbeing.