



**FAIRCHILDES
ACADEMY
COMMUNITY
TRUST**



Monks Orchard Primary School
The Glade, Shirley, Croydon, CR0
7UF
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Email: office@monksorchard.co.uk

Executive Headteacher: Miss R. Sandell

Headteacher: Guy Fairbairn

30 November 2018

Dear Parents and Carers of Warhol Class,

It is with real sadness that I am writing to let you know that Mrs Murphy is relocating to Derbyshire in the new year and, as much as she loves Monks Orchard and our children, she will be leaving us at the end of this term. Mrs Murphy is telling the children the news in class today.

Mrs Murphy has worked at Monks Orchard for five years, she is greatly respected by the staff team, the children and many of you. She will be greatly missed by us all.

Mrs Murphy will be holding parents meetings for Warhol Class on Monday, 10 and Tuesday 11 December, so that you can see her before she leaves. We will use our usual online signing up system for these meetings, details will come out to you separately.

We will be re-deploying a teacher from elsewhere in the school to take Warhol Class from January and will let you know who this will be before the end of term.

We would like to take this opportunity to thank Mrs Murphy for all her hard work at Monks Orchard; both as an outstanding class teacher and as our Science leader, and to wish her all the best for the future.

Thank you for your support,

A handwritten signature in black ink, appearing to read 'Guy Fairbairn', with a long horizontal line extending to the right.

Guy Fairbairn
Headteacher