



**FAIRCHILDES
ACADEMY
COMMUNITY
TRUST**



Monks Orchard Primary School
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Executive Headteacher: Miss R. Sandell

Headteacher: Guy Fairbairn

4 December 2018

Dear Parents and Carers of Warhol Class,

Further to my letter last week, I am pleased to let you know that Mrs Bernard, currently working in Year 4, will be Warhol Class' teacher from January.

Mrs Bernard and Mrs Murphy have already met to start the handover process and have more meetings scheduled between now and the end of term. They have been sharing information about the children's progress and the areas they need to focus on, so that the transition will be as smooth as possible.

We will arrange a 'getting to know you,' meeting early in the new year, so that you can talk to Mrs Bernard yourselves and share any information or concerns you think she needs to know about.

Don't forget, Warhol Class parent and carer meetings are on 10 and 11 December, so please make sure you have signed up for your appointment.

Thank you for your continuing support,

A handwritten signature in black ink, appearing to be 'Guy Fairbairn', written over a light grey rectangular background.

Guy Fairbairn
Headteacher