



Executive Headteacher: Miss R. Sandell

Headteacher: Guy Fairbairn

10 December 2018



As part of our commitment to improving the attainment of our pupils, we are currently undertaking a full review of the whole school attendance. Children that fall below 95% will be receiving a letter within the next few days.

Our aim is for all children to receive 100% attendance at school. Children who achieve between 96%-100% attendance at school are considered to have good attendance. The table below shows the impact of absence within a school year.

Annual Attendance Percentage	No. of Absences in a school year	Impact on Education
100% - 96%	1 – 9 days absent	<ul style="list-style-type: none"> Children in this group will have the opportunity to achieve the best grades they can, leading to better prospects for the future. They will also get into a habit of attending school which will help in the future.
95% - 90%	10 – 18 days absent	<ul style="list-style-type: none"> Children in this group start to become a concern for low attendance. If a child's attendance drops below 95%, their attendance will be monitored by the school to help improve it. The school will contact parents/carers of children in this group to discuss reasons for absence and provide advice to improve low attendance. If no improvement is made after the school has notified the parent/carer of a child with low attendance, the parent/carer may be referred to the Education Welfare Officer and may be liable for a Penalty Notice.
90% - 85%	19 – 28 days absent	<ul style="list-style-type: none"> Children in this group are classed as 'Persistent Absentees'. They may struggle to catch up on school work and find it harder to interact with their peers, which can affect both their attainment and social skills for the remaining of their time at school.
Below 85%	29+ days absent	<ul style="list-style-type: none"> Children in this group will have missed the equivalent of a month of school work. Low attainment can reduce a child's prospects for the future.

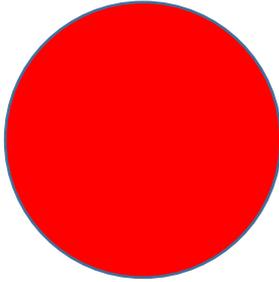
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What if my Child is Ill?

Children are ill on occasions and when this is the case, we accept that being at home is the best place for them to be. Children can't help being ill and as a school we want all our children to be well and healthy and able to learn happily and confidently when they are here.

However, the traffic light system below is a really useful guide to help you to decide when to send your child to school and when to keep them at home.

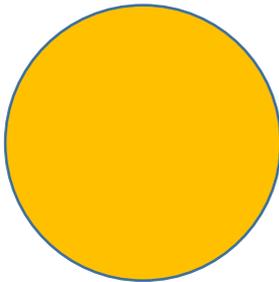
If your child is on prescribed medication and it is necessary to be given at school, you will need to complete the consent form. If your child is unwell or a persistent absentee, we will ask you to provide evidence (eg. GP appointment card, hospital letters, prescribed medicine) to explain their absence.



RED – STAY AT HOME

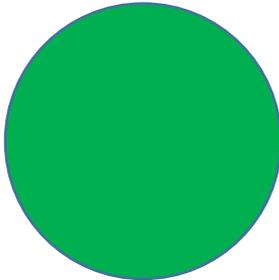
Sickness and Diarrhoea: Children who have sickness and/or diarrhoea can return to school 48 hours after their last bout of illness.

Rash: Can be a sign of an infectious illness such as chickenpox and measles. If your child has a rash, please check with your GP before sending them to school.



AMBER – TAKE ADVICE

A child with a minor headache does not usually need to be kept off school. If the headache is more severe, or is accompanied by other symptoms such as a raised temperature or drowsiness, then keep your child at home and consult your GP.



GREEN – COME TO SCHOOL

Cough, cold, sore throat, feeling tired, athlete's foot, cold sores etc. We will always contact you if your child becomes ill during the school day.

School Start Time

Thank you to everybody who has tried so hard this term to make sure they arrive at school on time in the mornings. We have seen a huge improvement in punctuality. Please remember: every child needs to be in their line, ready to go to class by 8:50am. Any child arriving after 8:50am is late, even if it is only by 1 or 2 minutes.

Being late for school is very disruptive to the class, class teacher and the late child arriving after the start of a lesson, in that:-

- The teacher will be disturbed having started teaching the lesson.
- The children's learning and concentration will be interrupted.
- The late child will have missed valuable learning time.

If you have any queries or concerns, please do not hesitate to contact us.