



Executive Headteacher: Miss R. Sandell

Headteacher: Guy Fairbairn

December 2018

Dear Parent/Carer

COOKING CLUB – MONDAYS or FRIDAYS – Spring Term 2019

About the Club:	Get busy in the kitchen then enjoy eating your creation. Past recipes have included pizza, biscuits and ice cream – yummy!
Year Groups:	Years 3, 4, 5 and 6
Adult in Charge:	Mrs Walker
Maximum Number:	7 Children per day (Children will attend either Monday or Friday, not both sessions).
When:	Mondays or Fridays after school until 4:15pm (PROMPT COLLECTION REQUIRED from the outside the wooden doors by Year 6 in the Main Building)
Start/End Date:	Monday, 14th January to Monday, 25th March 2019 or Friday, 18th January to Friday, 29th March 2019
Any Exceptions?	None
Cost:	£4 per session. 10 x £4 = £40 (Concessions - £1 per session)
Selection Criteria:	For forms received by 5:00pm on Wednesday, 19 th December 2018, places will be offered by random selection with priority given to children who have not previously attended.
Expectations:	To ensure our clubs run smoothly, children are expected to give regular attendance and to follow the school values at all times. Failure to do so may result in a child's place being withdrawn.

You will be advised if your child has a place by Friday, 21st December. In order to secure that place, payment must be made in full on ParentPay by Friday, 11th January 2019. Children who cannot be offered a place will be held on a waiting list and you will be advised if a space becomes available.

Yours sincerely,

Alma Burcombe
Extra-Curricular Activities Leader

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CHILD'S NAME			
CHILD'S CLASS			
CLUB DAY PREFERRED (circle one)	MONDAY	FRIDAY	EITHER DAY
Please indicate how the child will get home (Circle one)	Walk (Yr 5&6only)	ASC	Collected
Name of person collecting: (Name all possible adults/carers)			
Contact Numbers:			
Any medical/dietary requirements (including allergy information):			
My child is in receipt of FSM (tick one)	Yes – reduced fee payable on ParentPay	No – full fee payable on ParentPay	

I give permission for my child to attend the Cooking Club after school on Mondays or Fridays until 4.15pm.

I understand that any fee payable for a place in the club MUST be paid on ParentPay by Friday, 11th January 2019.

I understand that my child will need to attend regularly and that no refunds are made for non-attendance.

I am aware that my child is expected to follow the school values at all times when in a club.

Parent/Carer Signature:

PRINT NAME..... Date:.....

Please inform the adult in charge if any of the above arrangements are ever changed.

Completed form to be placed in the Club Post-box by 5:00pm
on Wednesday, 19th December 2018

(After this date, to be handed into the School Office or to Mrs Burcombe)