



**FAIRCHILDES  
ACADEMY  
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TRUST**



**Monks Orchard Primary School**  
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Executive Headteacher: Miss R. Sandell

Headteacher: Guy Fairbairn

15 February 2019

Dear Parents and Carers of Yellow Class,

**Update re Yellow Class**

As you know, Miss Taylor left Monks Orchard unexpectedly, at the beginning of this term. We have been trying to recruit a good teacher to replace her but, to date, have not been successful. We are writing to let update you about the arrangements for Yellow Class.

We are very lucky to have Mrs Busuttill and Mrs Alder working in our Reception team and when we return from half term, the two of them will teach Yellow Class, together. Ms Bennett and Mrs Bushell will be providing additional support for Reception. Mrs Day will continue to be Red Class' teacher but, as our Early Years Leader, she will work with the Reception team to ensure that all Reception children continue to make good progress.

After half term, we will continue our search for a new teacher and will keep you up to date with developments.

If you have any questions, please talk to Mrs Day or a member of the senior team and we will be happy to help.

Thank you for your patience and your continuing support.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Guy Fairbairn', with a long horizontal line extending to the right.

Guy Fairbairn  
Headteacher