



Executive Headteacher: Miss R. Sandell

Headteacher: Guy Fairbairn

10/05/2019



Dear Parents and Carers

We are continuing our commitment to improve the attendance and attainment of all our pupils. Following on from our previous review in January, children whose attendance fell below 95% will be receiving notification.

You will see from the table below the class with the best attendance last half-term was Banksy for KS2 (Years 3-6), with Cooke Class having the best attendance for KS1 (Years 1-2). Well done!

**Class Attendance Tables for the Last Half-Term (25/02/2019-05/04/2019)**

CLASS	YEAR	LATES	PERCENTAGE
Banksy	6	10	98.33%
Warhol	5	23	97.93%
Cooke	1	20	97.44%
Goldsworthy	4	25	97.18%
Ame	6	18	96.42%
Kahlo	3	45	96.05%
Haring	6	36	96.01%
Potter	2	33	95.83%
Yellow	Reception	19	95.53%
Hockney	5	49	95.37%
Rivera	3	65	95.28%
Kerr	1	35	95.23%
Red	Reception	54	94.13%
Hepworth	4	72	93.95%
Riley	5	41	93.89%
Blake	2	4	93.76%

**School Start Time Reminder**

Thank you to everybody who has tried so hard to make sure they arrive at school on time in the mornings.

From the table above, you can see lateness in the mornings is still quite an issue! Please remember: every child needs to be in their line, ready to go to class by 8:50am. Any child arriving after 8:50am is late.

Being late for school is very disruptive to the class, class teacher and the late child in that:-

- The teacher will be disturbed having started teaching the lesson.
- The children's learning and concentration will be interrupted.
- The late child will have missed valuable learning time.

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Our aim is for all children to receive 100% attendance at school. Children who achieve between 95%-100% attendance at school are considered to have good attendance. The table below shows the impact of absence within a school year.

Annual Attendance Percentage	No. of Absences in a school year	Impact on Education
100% - 96%	1 – 9 days absent	<ul style="list-style-type: none"> <li>Children in this group will have the opportunity to achieve the best grades they can, leading to better prospects for the future.</li> <li>They will also get into a habit of attending school which will help in the future.</li> </ul>
95% - 90%	10 – 18 days absent	<ul style="list-style-type: none"> <li>Children in this group start to become a concern for low attendance.</li> <li>If a child's attendance drops below 95%, their attendance will be monitored by the school to help improve it.</li> <li>The school will contact parents/carers of children in this group to discuss reasons for absence and provide advice to improve low attendance.</li> <li>If no improvement is made after the school has notified the parent/carer of a child with low attendance, the parent/carer may be referred to the Education Welfare Officer and may be liable for a Penalty Notice.</li> </ul>
90% - 85%	19 – 28 days absent	<ul style="list-style-type: none"> <li>Children in this group are classed as 'Persistent Absentees'.</li> <li>They may struggle to catch up on school work and find it harder to interact with their peers, which can affect both their attainment and social skills for the remaining of their time at school.</li> </ul>
Below 85%	29+ days absent	<ul style="list-style-type: none"> <li>Children in this group will have missed the equivalent of a month of school work.</li> <li>Low attainment can reduce a child's prospects for the future.</li> </ul>

### **Attendance Certificates**

146 children attained 100% attendance for the Spring Term 2019 and 66 children with 100% for the last half-term. Well done all! Let's aim for 100% attendance for the Summer Term!

### **What if my Child is Ill?**

Children are ill on occasions and when this is the case, we accept that being at home is the best place for them to be. Children can't help being ill and as a school we want all our children to be well and healthy and able to learn happily and confidently when they are here.

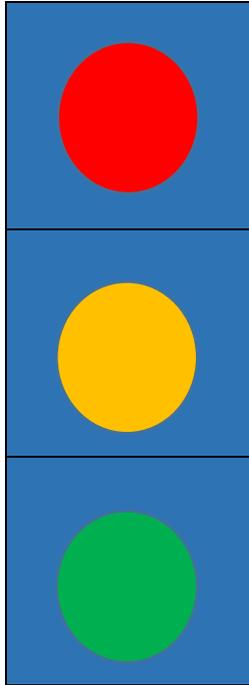
If your child is absent, parents/carers are asked to telephone the school on the first day of absence and in addition, send a note or explanation when they return so that the absence is not recorded as unauthorised. The school's telephone number is 020 8654 2570. If your child is absent for more than 3 days due to a medical condition or illness, parents will be required to produce medical evidence.

### **What is Medical Evidence?**

Medical evidence can be in the form of a printed log from your GP's surgery, prescribed medicine labels, prescription, Discharge Notice from a medical centre, appointment card/letter or reminder text. However, the traffic light system below is a really useful guide to help you to decide when to send your child to school and when to keep them at home.

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If your child is on prescribed medication and it is necessary to be given at school, you will need to complete the consent form. If your child is unwell or a persistent absentee, we will ask you to provide evidence (eg. GP appointment card, hospital letters, prescribed medicine) to explain their absence.



**RED – Stay at Home**

Sickness and diarrhoea. Children who have sickness and/or diarrhoea can return to school 48 hours after their last bout of illness.

Rash. Can be a sign of an infectious illness such as chickenpox and measles. If your child has a rash, please check with your GP before sending them to school

**AMBER – Take Advice**

A child with a minor headache does not usually need to be kept off school. If the headache is more severe, or is accompanied by other symptoms such as a raised temperature or drowsiness, then keep your child at home and consult your GP.

**GREEN – Come to School**

Coughs, colds, sore throats, feeling tired, athlete's foot, cold sores etc. We will always contact you if your child becomes ill during the school day.

**Handwashing Presentation by School Health Team**

On 25 March, our school nurse came to school to give an assembly to all children on hygiene and how important it is to wash your hands. Please click on the link for the powerpoint presentation: [Handwashing Presentation](#). Copies of the presentation are also available from the school office.

**End of the School Day**

Finishing time is 3pm for Nursery children, 3.05pm for Reception, 3.10pm for Years 1 & 2 and 3.15pm for Years 3 – 6.

Please make sure that you arrive on time to collect your child from school. It is very distressing for a child if a parent/carer is late. However, on the rare occasion you may be late, please call the school office to make the staff aware, so they can reassure your child that someone is on their way.

Any children not collected from class on time are taken to the school office where their names are recorded on the late collections register and referred to the Educational Welfare Officer.

If you have any queries or concerns, please do not hesitate to contact us.

Yours sincerely

G Fairbairn  
Headteacher