



**FAIRCHILDES
ACADEMY
COMMUNITY
TRUST**



Monks Orchard Primary School
The Glade, Shirley, Croydon, CR0 7UF
Tel: 020 8654 2570
Email: office@monksorchard.co.uk
Website: www.factrust.org/monksorchard

Executive Headteacher: Miss R. Sandell

Headteacher: Guy Fairbairn

September 2019

Dear Parent/Carer

HOMEWORK CLUB – TUESDAYS – Autumn Term 2019

About the Club: An opportunity for children to complete their homework within the school environment, under the supervision of Mrs Shortall. Homework completion days are adjusted for club members.

Year Groups: Year 3 and 4

Adult in Charge: Mrs Shortall

Maximum Number: 12 Children

When: Tuesdays after school until 4:15pm (PROMPT COLLECTION REQUIRED from the wooden doors in the Main Building)

Start/End Date: **Tuesday 24th September to Tuesday 3rd December 2019**

Any Exceptions? None

Cost: £3 per session. 10 x £3 = £30 (Concessions - £1 per session)

Selection Criteria: Year 4 continuers from Summer 2019 will only be offered a place **if they attended regularly and used the club as intended, ie: to complete homework.** Remaining places will be offered randomly to new applicants.

Expectations: To ensure our clubs run smoothly, children are expected to give regular attendance and to follow the school values at all times. Failure to do so may result in a child's place being withdrawn.

You will be advised if your child has a place by Friday 13th September 2019. In order to secure that place, payment must be made in full on ParentPay by Friday 20th September. Children who cannot be offered a place will be held on a waiting list and you will be advised if a space becomes available.

Yours sincerely,

Alma Burcombe
Extra-Curricular Activities Leader

HOMEWORK CLUB – TUESDAYS

Autumn Term 2019

CHILD'S NAME		
CHILD'S CLASS		
Please indicate how the child will get home (Circle one)	ASC	Collected
Name of person collecting: (Name all possible adults/carers)		
Contact Numbers:		
Any medical/dietary requirements:		
My child is in receipt of FSM (tick one)	Yes – reduced fee payable on ParentPay	No – full fee payable on ParentPay

I give permission for my child to attend the Homework Club after school on Tuesdays until 4.15pm.

I understand that the fee payable for a place in the club MUST be paid on ParentPay by Friday 20th September 2019.

I understand that my child will need to attend regularly and that no refunds are made for non-attendance.

I am aware that my child is expected to follow the school values at all times when in a club.

Parent/Carer Signature:

PRINT NAME..... Date:.....

Please inform the adult in charge if any of the above arrangements are ever changed.

Completed form to be placed in the Club Post-box by 5:00pm on

Wednesday 11th September 2019

(After this date, to be handed into the School Office or to Mrs Burcombe)

