



**FAIRCHILDES
ACADEMY
COMMUNITY
TRUST**



Monks Orchard Primary School
The Glade, Shirley, Croydon, CR0 7UF
Tel: 020 8654 2570
Email: office@monksorchard.co.uk
Website: www.factrust.org/monksorchard

Executive Headteacher: Miss R. Sandell

Headteacher: Guy Fairbairn

14 July 2020

Dear Parents and Carers,

Re: Re-opening of Monks Orchard Breakfast and Afterschool Club (BASC)

Following on from Mr Fairbairn's letter regarding the re-opening of school in September, this letter is to confirm the re-opening of Breakfast and Afterschool Club and the temporary measures that will be in place for the first half term, when it will be reviewed in line with Government advice.

We aim to open BASC on Monday 14th September 2020. For the time being, the clubs will be in the main school hall. As with arrangements for collecting and dropping off for the rest of the school, no parent will be allowed past the brown gate outside the reception area. Your child will be collected from this point and we would expect parents to follow the social distancing guidelines.

Although we will do everything we can to minimize the risk to your child we are unable to guarantee a COVID-19 free environment in Breakfast and Afterschool Club. We will split the children into their own Key Stages but we are unable to put them into smaller groups than this due to staffing constraints. The children will be expected to continue handwashing before and after activities, there will be hand sanitizer available in the hall for both groups.

We know that we are limited to what type of activities we can offer, so we are in the process of putting together a timetable of activities for the children to take part in, we aim for there to be something different every night, possibly including film night, outdoor activities, cake decorating, arts and crafts etc. The timetable will be put together over the Summer break and put onto our website.

Breakfast Club will start from 7.30am

Afterschool Club will start at 2.30pm and close promptly at 5.30pm.

Please ensure that you are on time to collect your child otherwise penalty charges will incur.

It is really important that all accounts are in credit before you book your child into Breakfast and Afterschool Club. Please make sure that all accounts have a 0 balance by the end of this week and are in credit when you come to book for September. Please do not put staff under pressure to book your child in when there is no credit on the account. We will be unable to take bookings if this is the case.

If you have any questions or would like to make bookings please email basc@monksorchard.co.uk and we will deal with your enquiry as soon as we can.

Have a lovely Summer and we look forward to welcoming the children back in September.

Yours sincerely

Mrs K Hay
School Business Manager