



# Fairchildes Primary School

## Code of Conduct for Parents, Carers and Visitors

Date Edited:	September 2021
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Sections Edited:	
Next Review Date:	September 2023

### **Introduction**

Fairchildes is a welcoming, supportive and inclusive school. It is important that all members of the school community work together to help us maintain and improve our children's learning. We appreciate how fortunate we are to have friendly and supportive parents and carers who recognise the importance of a good working partnership between home and school. To support this we encourage parents/carers to participate fully in the life of the school in as many ways as possible. The purpose of this code is to provide a reminder to all parents, carers and visitors about expected conduct to ensure a safe and positive school environment for our children.

### **Expectations for appropriate behaviour**

We expect parents, carers and visitors to show respect and consideration to others by: ensuring children arrive in plenty of time for school each morning parking carefully and safely outside the school premises for the benefit of the children, all other road users and the neighbours.

- support the respectful ethos of the school through their own speech and behaviour towards all members of the school community whenever on the premises and ensure that their own children do the same
- working together with all staff for the benefit of the children
- not entering the classroom after the school day has started at 9 am (explanations for lateness should be given to the attendance coordinator)
- Not smoking and not bringing animals onto the school premises (unless the latter has been organised for educational purposes)
- Respecting the school environment by not littering, and keeping the school tidy.

## **Inappropriate forms of behaviour**

Our open-door policy demonstrates our desire to welcome and fully involve parents/carers in the life of the school. In order to maintain the ethos we have established we will not tolerate:

- Disruptive behaviour which interferes with teaching, learning or administration within the school
- using loud and/or offensive language or displaying temper
- threatening, aggressive, discriminatory or intimidating conversations or behaviour towards a child, another adult or a member of staff
- abusive, threatening or damaging emails, phone calls, texts or social network messages relating to the school
- smoking or being under the influence of alcohol or drugs on the school premises
- damaging, stealing or destroying school property
- illegal or unlawful conduct/ behaviour/ actions.
- unjustified or vexatious claims about the conduct of the staff.

## **Response to adverse behaviour**

The Head of School and School Governors may prohibit an adult from entering the school building or grounds in order to safeguard members of the school community. Adverse behaviour, which can include abuse or threats to staff, pupils or other parents/ carers/visitors may also be reported to the appropriate authorities.

In the event of adverse behaviour by a parent, carer or visitor, the following steps will be taken:

1. The staff member will decide if he/she feels that the conversation has become threatening or aggressive. He/she will ask the parent/ carer/ visitor to leave them and to speak to one of the heads.
2. If the parent/ carer/ visitor refuses to do so, a child will be sent to get the head.
3. If the parent/ carer/visitor refuses to go with the head all children will be removed from the situation and the police will be called. If this is the case, the parent/ carer/visitor will be banned from the school property.
4. If the parent/ carer/ visitor agrees to go with the head and continues to act in an aggressive manner he/ she will be banned from the school property.
5. If the parent/ carer/ visitor leaves with the head, whether the discussion is resolved or not, he/she will receive a letter from the school relating to their inappropriate behaviour and warning them that should this happen again within the next 12 months that he/she will be issued with a ban from the property for as long as the governing body sees fit.

Should parents/carers/visitors be prohibited from entering the school, the parent/carer/visitor will need to provide alternative arrangements for bringing the child/ren into school and appointments made with staff outside of the school day in order to discuss their child/ren's progress.

## **Conclusion**

It is necessary to detail the procedures above for the protection and safety of the whole school community and particularly for the welfare of the children. However, it is

very much appreciated how friendly and courteous our school users are and this policy is written with the aim of sustaining this positive relationship for many years to come.