



**FACT**

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# FACT AI Policy

## November 2024

**Purpose** This policy outlines the appropriate use of Artificial Intelligence (AI) within our primary schools to support the wellbeing and workload of staff, as well as to enhance children's learning experiences. It aims to ensure that AI is used responsibly, ethically, and in ways that prepare pupils for secondary school and beyond.

### 1. Principles

- **Pupil-Centric:** AI platforms should enhance the educational experience and support the development of key skills in pupils, including critical thinking, creativity, collaboration, and problem-solving.
- **Ethical Use:** AI should be used in ways that protect privacy, promote inclusivity, and align with the school's safeguarding policies.
- **Wellbeing and Workload:** AI can be leveraged to reduce staff workload and support wellbeing, improving overall school efficiency and job satisfaction.
- **Preparation for the Future:** Introducing pupils to AI technology ensures they are well-prepared for the increasing prevalence of AI in secondary education and the wider world.

### 2. Staff Use of AI

#### 2.1 Supporting Workload and Wellbeing

- **Administrative Support:** AI platforms can be used to reduce the time spent on repetitive administrative tasks, such as lesson planning, resource preparation, timetabling, and marking. This allows teachers more time to focus on quality teaching and pupil engagement.
- **Personalised Professional Development:** AI can assist in identifying areas where teachers may need professional development and offer tailored resources to support their growth.

## 2.2 Teaching and Learning

- **Lesson Planning and Resources:** Teachers can use AI to assist in the creation of personalised lesson plans and resources tailored to the varying learning needs of pupils.
- **Assessment and Feedback:** AI platforms can provide instant feedback on pupil assessments, helping teachers monitor progress efficiently and address learning gaps in real time.
- **Monitoring and Data Insights:** AI-driven analytics platforms may be employed to track pupil performance, identifying trends and providing insights for early intervention.

## 3. Children's Use of AI

### 3.1 Enhancing Learning

- **Personalised Learning:** AI-powered platforms can offer adaptive learning experiences that cater to each child's unique pace and learning style, helping to close gaps and challenge more advanced pupils.
- **Interactive Learning platforms:** AI-driven games and simulations can make learning more engaging and enjoyable while reinforcing core skills in literacy, numeracy, and other subjects.
- **Support for SEN pupils:** AI can assist children with special educational needs by providing tailored interventions and accessibility features, such as speech-to-text, predictive text, and learning aids.

### 3.2 Preparation for Secondary School and Beyond

- **Digital Literacy:** Children will be introduced to basic AI concepts, helping them understand how AI is used in everyday life and in different industries.
- **Critical Thinking and Ethics:** As part of the curriculum, pupils will explore the ethical implications of AI, learning to critically evaluate its use and impact on society.
- **Collaborative Projects:** Group projects using AI can help pupils develop teamwork, problem-solving, and digital collaboration skills in preparation for more complex tasks in secondary school.

## 4. Ethics and Safeguarding

### 4.1 Data Privacy

- **Pupil Data:** Any AI platforms used must comply with UK GDPR regulations, ensuring that pupil data is kept confidential and secure.
- **Parental Consent:** Before introducing any AI platforms that collect or process pupil data, parental consent must be obtained.

### 4.2 Responsible Use

- **Transparency:** pupils and staff must be made aware of how AI platforms work, including the data they collect and how decisions are made by AI systems.

- **Bias Mitigation:** AI platforms will be vetted, as much as is possible, to ensure that they are free from bias and do not perpetuate harmful stereotypes or inequalities.

## 5. Training and Support

### 5.1 Staff Training

- **AI Literacy:** All staff will receive training on the appropriate and effective use of AI platforms, including how to integrate them into their daily tasks while safeguarding pupil data.
- **Continuous Professional Development:** Ongoing training and support will be provided to ensure staff are up-to-date with the latest AI technologies and teaching methods.

### 5.2 Pupil Training

- **AI Awareness:** pupils will be introduced to the concept of AI and its role in the world in an age-appropriate manner, focusing on how AI can support their learning and development.
- **Responsible Use of AI:** Lessons will include discussions on the responsible use of technology, including online safety, digital ethics, and the implications of AI in society.

## 6. Review and Monitoring

- The policy will be reviewed annually to ensure it remains current with emerging AI technologies, changes in data protection laws, and advancements in best practices for education.
- Regular feedback will be sought from both staff and pupils to assess the effectiveness of AI platforms and their impact on learning and wellbeing.

## 7. Conclusion

AI has the potential to enhance both teaching and learning, while also supporting staff workload, wellbeing and efficiency. This policy ensures that AI is used responsibly and ethically, preparing pupils for their future education and the wider world, while protecting the wellbeing and data of all individuals involved.

*This policy will be updated in September 2025*